



## Lyvennet Community Pub Ltd

*Registered Office*  
Glebe House  
Silver Street  
Crosby Ravensworth  
Cumbria  
CA10 3JA

An Industrial & Provident Society  
Register No. 31175 R

[www.lyvennetcommunitypub.com](http://www.lyvennetcommunitypub.com)

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### Notice of Annual General Meeting

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NOTICE is hereby given that the  
**FIRST ANNUAL GENERAL MEETING**  
of the Lyvennet Community Pub Ltd will be held at  
**Crosby Ravensworth Village Hall, Crosby Ravensworth**  
On **Saturday 1<sup>st</sup> September 2012 at 11am**  
for the transaction of the following business

1. Introduction & Apologies
2. Annual Report
3. Financial Report + Accounts to 31<sup>st</sup> December 2011
4. Resolutions
  - a. Accounts
  - b. Auditors
5. Election of Board of Directors
6. The next 12 months
7. Any other Business  
(AOB items to be lodged with Secretary by 23rd August 2012)

**NOTE:** If there are any questions regarding the 1<sup>st</sup> LCP Ltd accounts please direct these in writing or email to the Secretary by 23<sup>rd</sup> August to allow answers to be provided by our accountants.

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**Chair – Lyvennet Community Pub Ltd**  
**David Graham**

## **Explanatory Notes on Resolutions**

### **Item 4**

#### **a) Resolution – Adoption of Accounts**

Dodd & Co, the LCP's accountants have now finalised the 1<sup>st</sup> set of company accounts covering the period to 31<sup>st</sup> December 2011

These accounts need shareholder approval before they are forwarded to the Financial Services Authority.

The **Resolution** is therefore:

**The LCP Accounts for period ending----- are approved**

#### **b) Resolution – Auditors**

Dodd & Co have completed the first draft of the LCP accounts to 31 December 2011. These accounts now need to be presented to the Financial services Authority.

As shareholders we are required to record through a formal resolution our requirements with regards external auditing of these accounts. From a legal perspective, given our turnover, there are no statutory requirements for auditing.

Dodd & Co, our accountants, are a fully regulated independent accountancy practice and it is therefore recommended that the LCP does not need to incur the additional expense of independent auditing.

Further to ensure accounts for 2011/12 are lodged with the Financial Services Authority in accordance with their time requirements (end July) shareholder agreement is required to cover 3 years accounts.

The **Resolution** is therefore:

**External auditing of the LCP financial accounts is not required for financial years 2011, 2012 and 2013.**

### **Item 5**

#### **Election of Board of Directors**

The Articles of the LCP Ltd state that the number of directors must be not less than three and not more than nine.

All the initial Directors have to retire at the first AGM but can stand for re-election; thereafter one third retires each year starting with the longest serving directors but if it's equal then by drawing lots.

Biographies of nominees are attached.

## Voting Form (for non-attendees)

### Agenda Item 4

#### a) Resolution – Adoption of Accounts

The LCP Accounts for period ending----- are approved

Approved      Yes            No     

#### b) Resolution – Auditors

External auditing of the LCP financial accounts is not required for financial years 2010/11 and 2011/12.

Approved      Yes            No     

### Agenda Item 5

#### Election of Board of Directors

David Graham – Chair      Yes            No     

Cameron Smith - Treasurer      Yes            No     

Christine (Kitty) Smith      Yes            No     

Douglas Henderson      Yes            No     

Joan Raine      Yes            No     

Stephen Holroyd      Yes            No     

Judith (Judy) Fraser      Yes            No     

Signed.....Print Name.....Dated.../.../...

### Please return completed voting form to

Email: [kitty.s@virgin.net](mailto:kitty.s@virgin.net)

Post: The Secretary, Lyvennet Community Pub Ltd., Glebe House, Silver St., Crosby Ravensworth, Cumbria CA10 3JA